

REFERRAL AND AUTHORIZATION INSTRUCTIONS

The physicians at Orion Family Physicians are Beaumont physicians and will refer patients to specialists who participate with your insurance.

It is the patients responsibility to know their insurance and if their insurance requires referrals or authorizations.

Setting up appointments

The patient is responsible for setting up his or her appointment. Call the referral line or email after scheduling your appointment.

Calling in a referral request

Referral line: 248-693-3551, Option #2

We do ask that you allow 2 to 3 days to process your referral; we need this time in order to get approval from your insurance plan. Urgent requests will be processed ASAP.

Emailing a referral request

We strongly encourage everyone who needs a referral to use the link on our website or email us directly.

Website: www.orionfamilyphysicians.com

Email: referrals@orionfamilyphysicians.com

Patient Information for Referrals

Patient name

Date of birth

Daytime phone #

Insurance carrier

Name of specialist or name of procedure

Location of specialist

Date of appointment

Reason for appointment

It is important that you leave all of the required information, as you will not be receiving a return call unless there is a problem with processing your referral.

Picking up referrals

If you choose not to use email, plan on picking up your referral prior to your appointment. We prefer not faxing your referral but in certain cases we will fax.

Please provide fax number.